

1 Title 36 STATE LOTTERY AND
2 GAMING CONTROL AGENCY

3
4 Subtitle 04 VIDEO LOTTERY TERMINALS

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6 Chapter .02 Video Lottery Terminal Technical Standards

7
8 Authority: State Government Article, §§9-1A-02(b), 9-1A-04(d), Annotated Code of
9 Maryland

10
11 .20 Video Lottery Terminal Entry Logs.

12
13 A. A manufacturer shall equip a video lottery terminal with a maintenance log for use in
14 documenting each time a:

15
16 (1) Video lottery terminal is entered; or

17
18 (2) Device connected to a video lottery terminal which may affect the operation of the
19 video lottery terminal is accessed.

20
21 B. A maintenance log shall be:

22
23 (1) Signed by each individual accessing an area enumerated in §A of this regulation
24 including representatives of a manufacturer, a contractor, a facility operator, or the
25 Commission;

26
27 (2) Maintained in a book with bound numbered pages that cannot be readily removed, or
28 in a functional equivalent that has been reviewed and approved by the Commission:

29 (a) In the main cabinet of the video lottery terminal; and

30 (b) On the cover of which are fields to record:

31 (i) The video lottery terminal's manufacturer's serial number;

32
33 (ii) Commission asset number; and
34

For September 25, 2014 Commission.

The proposed amendment to § B(2) of this regulation would allow a facility operator to utilize the functional equivalent of a maintenance log with Commission approval.

Updated Sept. 15, 2014

1 (iii) A log book sequence number;

2
3 (3) Utilized to document the following:

4
5 (a) Date and time of entry;

6
7 (b) Entering individual's signature;

8
9 (c) Reason for entering the video lottery terminal including the identification of
10 areas inspected or repaired; and

11
12 (4) Retained by a facility operator for a minimum of 3 years from the date of the last
13 entry unless a request for destruction is submitted in writing and approved in writing by
14 the Commission.

15
16 C. A manufacturer shall equip a progressive controller not housed within the cabinet of a video
17 lottery terminal with a maintenance log which documents each time the Commission-approved
18 compartment in which the progressive controller resides is accessed which is:

19
20 (1) Signed by each individual accessing the compartment housing the progressive
21 controller including representatives of a manufacturer, a contractor, a facility operator, or
22 the Commission;

23
24 (2) Maintained in a book with bound numbered pages that cannot be readily removed:

25
26 (a) In the Commission-approved compartment in which the progressive controller
27 resides; and

28
29 (b) On the cover of which are fields to record:

30
31 (i) The progressive controller's manufacturer's serial number;

32
33 (ii) Commission asset number; and

34
35 (iii) A log book sequence number;

36
37 (3) Utilized to document the following:

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1
2 (a) Date and time of entry to the compartment housing the progressive controller;
3

4 (b) Entering individual's signature;
5

6 (c) Reason for entering the compartment housing the progressive controller
7 including the identification of areas inspected or repaired; and
8

9 (4) Retained by a facility operator for a minimum of 3 years from the date of the last
10 entry unless a request for destruction is submitted in writing and approved in writing by
11 the Commission.

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