

1 **Title 36 MARYLAND STATE LOTTERY AND GAMING CONTROL AGENCY**

2 **Subtitle 04 VIDEO LOTTERY TERMINALS**

3 **Chapter 01 Video Lottery Technical Standards**

4 **Authority: State Government Article, §§ 9-1A-02, 9-1A-04, Annotated Code of Maryland**

5 **.20 Video Lottery Terminal Entry Logs.**

6 **A. Unless a request for an alternate procedure is submitted in writing and approved by the**
7 **Commission, a** A manufacturer shall equip a video lottery terminal with a maintenance log for
8 use in documenting each time a:

9 (1) Video lottery terminal is entered; or

10 (2) Device connected to a video lottery terminal which may affect the operation of the
11 video lottery terminal is accessed.

12 **B. A maintenance log shall be:**

13 (1) Signed by each individual accessing an area enumerated in §A of this regulation
14 including representatives of a manufacturer, a contractor, a facility operator, or the
15 Commission;

16 (2) Maintained in a book with bound numbered pages that cannot be readily removed, or
17 in a functional equivalent that has been reviewed and approved by the Commission:

18 (a) In the main cabinet of the video lottery terminal; and

19 (b) On the cover of which are fields to record:

20 (i) The video lottery terminal's manufacturer's serial number;

21 (ii) Commission asset number; and

22 (iii) A log book sequence number;

23 (3) Utilized to document the following:

For June 29, 2017 Commission.

The amendment would allow facility operators to request alternate procedures to satisfy maintenance log requirements.

- 1 (a) Date and time of entry;
- 2 (b) Entering individual's signature;
- 3 (c) Reason for entering the video lottery terminal including the identification of
- 4 areas inspected or repaired; and
- 5 (4) Retained by a facility operator for a minimum of 3 years from the date of the last
- 6 entry unless a request for destruction is submitted in writing and approved in writing by
- 7 the Commission.

8 C. A manufacturer shall equip a progressive controller not housed within the cabinet of a video
9 lottery terminal with a maintenance log which documents each time the Commission-approved
10 compartment in which the progressive controller resides is accessed which is:

- 11 (1) Signed by each individual accessing the compartment housing the progressive
- 12 controller including representatives of a manufacturer, a contractor, a facility operator, or
- 13 the Commission;
- 14 (2) Maintained in a book with bound numbered pages that cannot be readily removed:
 - 15 (a) In the Commission-approved compartment in which the progressive controller
 - 16 resides; and
 - 17 (b) On the cover of which are fields to record:
 - 18 (i) The progressive controller's manufacturer's serial number;
 - 19 (ii) Commission asset number; and
 - 20 (iii) A log book sequence number;
- 21 (3) Utilized to document the following:
 - 22 (a) Date and time of entry to the compartment housing the progressive controller;
 - 23 (b) Entering individual's signature;

For June 29, 2017 Commission.

The amendment would allow facility operators to request alternate procedures to satisfy maintenance log requirements.

1 (c) Reason for entering the compartment housing the progressive controller
2 including the identification of areas inspected or repaired; and

3 (4) Retained by a facility operator for a minimum of 3 years from the date of the last
4 entry unless a request for destruction is submitted in writing and approved in writing by
5 the Commission.

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For June 29, 2017 Commission.

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