

1 Title 36 STATE LOTTERY AND
2 GAMING CONTROL AGENCY

3
4 Subtitle 03 GAMING PROVISIONS

5
6 Chapter .10 Video Lottery Facility Minimum Internal Control Standards

7
8 Authority: State Government Article, § 9-1A-04(d), Annotated Code of Maryland

9
10 .49 Acceptance of Tips or Gratuities.

11
12 A. Except as otherwise provided in this regulation:

13
14 (1) A supervisory video lottery employee of a facility is prohibited from soliciting or
15 accepting a tip or gratuity directly from a player;

16
17 (2) A video lottery employee is prohibited from soliciting a tip or gratuity from a player;
18 and

19
20 (3) A facility operator may permit an employee who is authorized to accept a gratuity
21 from a player to accept a gaming ticket if the gaming ticket is redeemed:

22
23 (a) At the cashiers' cage; and

24
25 (b) With approval of ~~a cashiers' cage supervisor~~ the employee's department
26 supervisor, if the amount of the gaming ticket exceeds \$100.

27 B. At least 30 days before table game operations are to commence, a facility operator shall
28 submit to the Commission for approval internal controls relating to the acceptance of tips or
29 gratuities by dealers at banking and nonbanking table games.

30
31 C. Except as provided in §G of this regulation, a dealer shall immediately deposit all tips and
32 gratuities into a transparent locked box reserved for tips and gratuities, and:

33
34 (1) If roulette chips are received as a tips or gratuity, the marker button indicating the
35 specific value of the roulette chips may not be removed until after the dealer, in the

For September 25, 2014 Commission.

The proposed amendment to § A(3) of this regulation would require an employee's department supervisor to approve a gaming ticket received as a gratuity if the amount exceeds \$100. The change to § E simply amends typographical errors that appear in the official version of this regulation.

Updated Sept. 15, 2014

1 presence of a floorperson or above, has converted the roulette chips into value chips
2 which shall then be immediately deposited in the transparent locked box reserved for tips
3 and gratuities;

4
5 (2) Tip and gratuities shall be:

6
7 (a) Collected and accounted for at least once each gaming day; and

8
9 (b) Placed in a common pool for distribution pro rata among all dealers in
10 accordance with §E of this regulation; and

11
12 (3) A facility operator may include dealer supervisors in the common pool described in
13 §C(3) of this regulation.

14
15 D. Upon receipt of a tip or gratuity from a player, the dealer shall extend the dealer's arm in an
16 overt motion and deposit the tip or gratuity in the locked box reserved for tips and gratuities.

17
18 E. Tips and gratuities placed in a common pool shall be distributed pro rata among the dealers in
19 the pool based on the number of hours worked and based on any standards for distribution
20 established by a facility operator, which may include:

21
22 ~~(a)~~ (1) Hours of vacation time, personal leave time, or any other authorized leave of
23 absence in the number of hours worked by each employee; and

24
25 ~~(b)~~ (2) Different full-time or part-time employees.

26
27 F. A distribution of tips and gratuities from a common tip pool shall occur no more than once
28 every 7 calendar days.

29
30 G. Notwithstanding the requirements in §C of this regulation, a facility operator that offers the
31 game of poker:

32
33 (1) May establish a separate common pool for tips and gratuities received by its poker
34 dealers; or

35
36 (2) If it allows a poker dealer to retain his or her own tips and gratuities:

For September 25, 2014 Commission.

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Updated Sept. 15, 2014

1
2 (a) Shall require tips and gratuities received by a poker dealer to be deposited in a
3 transparent locked box assigned to the particular dealer; and
4

5 (b) Shall require that the transparent locked box be moved from table to table with
6 the dealer.
7

8 H. If a facility operator elects to follow the requirements of §G(2) of this regulation, at the end of
9 the poker dealer's shift:
10

11 (1) The dealer shall take the transparent locked box assigned to the dealer to a cage
12 cashier; and
13

14 (2) The cage cashier shall open the container and count the tips and gratuities in the
15 presence of the Poker dealer, and record the total amount of the tips and gratuities
16 received by the dealer, and:
17

18 (a) Return the tips and gratuities to the dealer; or
19

20 (b) Retain all or a portion of the tips and gratuities for inclusion in the dealer's
21 paycheck.
22

23 I. A facility operator shall specify in its internal controls how dealer tips and gratuities will be
24 reported to the Internal Revenue Service.

For September 25, 2014 Commission.

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Updated Sept. 15, 2014