

1           **Title 36 MARYLAND STATE LOTTERY AND GAMING CONTROL AGENCY**

2                           **Subtitle 03 GAMING PROVISIONS**

3                           **Chapter 10 Video Lottery Facility Minimum Internal Control Standards**

4                   **Authority: State Government Article, § 9-1A-04(d), Annotated Code of Maryland**

5           **.42 Access to Bill Validators, Cash Storage, and Table Game Drop Boxes.**

6           (A. – D. text unchanged)

7           E. Table Game Drop Box.

8                   (1) A table game shall have a secure tamper-resistant table game drop box attached to it  
9                   in which the following shall be deposited:

10                           (a) Cash exchanged for gaming chips and plaques at the gaming table;

11                           (b) Issuance copies of counter checks exchanged at the gaming table for gaming  
12                           chips and plaques;

13                           (c) Copies of fill request slips, fill slips, credit request slips, credit slips, and table  
14                           inventory slips; and

15                           (d) Other table game wagering instruments approved by the Commission.

16                   (2) A table game drop box shall have:

17                           (a) One lock securing the contents deposited into it;

18                           (b) A separate lock securing the table game drop box to the gaming table, the key  
19                           to which must be different from the keys to the locks securing the contents of the  
20                           table game drop box;

21                           (c) A slot opening through which currency, value chips, or poker rake chips for  
22                           nonbanking games, other table game wagering instruments approved by the  
23                           Commission, and required instruments can be inserted into it;

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For June 29, 2017 Commission.

The amendment would align table game cash box content key requirements with existing practices approved in previous regulation changes.

1 (d) A mechanical device that automatically closes and locks the slot opening upon  
2 removal of the table game drop box from the gaming table; and

3 (e) Permanently imprinted or impressed thereon, and clearly visible to  
4 surveillance, either:

5 (i) A number corresponding to a unique permanent number on the gaming  
6 table to which the table game drop box is attached and at least one letter  
7 indicating the type of game; and

8 (ii) The word “emergency”.

9 (3) In addition to the requirements of §E(2)(e) of this regulation, a table game drop box  
10 may also be identified by a bar code label that is securely affixed to the table game drop  
11 box and shall be:

12 (a) At a minimum, encoded with the information required under §E(2)(e) of this  
13 regulation; and

14 (b) Prepared in accordance with the facility operator’s approved internal controls.

15 (4) The security department shall control the key used to release a table game drop box  
16 from a table game in a manual key box or an automated key tracking system.

17 (a) Immediately prior to the commencement of the table game count process, the  
18 security department may issue its release key to the count room supervisor for the  
19 purpose of resetting the release mechanism on empty table game drop boxes;

20 (b) A key transferred by the security department shall be immediately returned  
21 after the conclusion of the table game drop box count;

22 (c) In its internal controls, a facility operator shall establish sign-in and sign-out  
23 procedures governing key transfers and control of a key during breaks taken by  
24 count room personnel; and

25 (d) If an automated key tracking system is used, a facility operator shall  
26 require dual access from the security department and accounting  
27 department to obtain keys.

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1 (5) The keys to the table game drop box locks required under §E(2)(a) of this regulation  
2 shall be controlled by the accounting department.

3 (6) Before using a table game drop box labeled “Emergency” for a table game, a facility  
4 manager shall:

5 (a) Obtain verbal approval of Commission compliance personnel; and

6 (b) Temporarily mark the emergency table game drop box with the number of the  
7 gaming table and at least one letter indicating the game type.

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