



Maryland Lottery and Gaming Control Agency (MLGCA)
Regulatory Licensing and Background Investigations Division
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Obtaining a Maryland Gaming License or a Maryland Sports Wagering License

An individual must be licensed by the Maryland Lottery and Gaming Control Commission (“Commission”) before working in any casino or in any sports wagering facility in Maryland. A Maryland gaming or Maryland sports wagering license is a privilege and not everyone who applies will be granted one. The burden of proving and maintaining the qualifications to receive and retain a license is at all times on the applicant.

To receive a Non-Gaming and Non-Sports Wagering license (for jobs such as administrative and clerical staff, food and beverage servers, maintenance personnel and stewards) or a Gaming and Sports Wagering license (for jobs such as table games dealers, sports wagering ticket writers, slot machine attendants, sports wagering equipment or slot machine technicians, instant bingo hall managers, count room employees, cage employees, security and surveillance personnel, auditing and accounting employees, or information technology employees), an individual must be at least 18 years old*, and must:

- 1) **Complete a job application at a casino or with a sports wagering company.** The casino or sports wagering company will decide whether or not to hire the person and will decide which license the person will need, based on the type of work they will perform. If the individual is selected for employment, a conditional offer of employment will be provided.
- 2) Individuals who receive a conditional offer of employment must then:
 - a. Electronically submit a **Gaming and Sports Wagering license application or a Non-Gaming and Non-Sports Wagering license application** to the Commission, via a computer terminal;
 - b. Be **fingerprinted** by the employment staff;
 - c. Be **photographed** by the employment staff; and
 - d. Pay the required Application fees and License fees.

Note: The accuracy of the applicant’s responses to each question will be thoroughly reviewed. Various databases will be queried to verify or determine:

- 1) The applicant’s name, address and Social Security Number;
- 2) The applicant’s criminal history; and
- 3) Whether or not the applicant has any outstanding financial debt to the State of Maryland.
(Applicants may contact the Maryland Department of Budget and Management’s Central Collections Unit at (410) 767-1220, Monday through Friday, from 8:00am to 5:00pm).

Additionally, individuals applying for a Gaming and Sports Wagering license will:

- 1) Have a financial stability investigation conducted using data from a recognized credit bureau; and
- 2) Be required to submit specific documents to the Maryland Lottery and Gaming Control Agency (“MLGCA”) within a certain time period.

Once an individual submits a license application, the MLGCA will conduct a background investigation to determine whether or not a license is to be issued. Since the decision will be largely based on the information that the applicant provides, it is very important that each applicant:

- Carefully read the instructions in each section, paying particular attention to the instructions regarding “Civil, Criminal & Investigatory Proceedings,” and
- Accurately enter full answers to all of the questions.

Applicants are required to disclose all arrests and offenses, (**even if the charge was eventually dismissed or downgraded**) to include:

- All felonies;
- All misdemeanors;
- Any offense that may have required the applicant to appear in any court in any state; and
- All driving related charges that carry the possibility of a period of incarceration (e.g. DWI, DUI, Driving While Suspended, Driving While Revoked, fleeing a collision, and altered/falsified documents or tags).

Applicants are not required to disclose:

- Juvenile arrests or charges (under 18 years old) if the charges were adjudicated entirely in Juvenile Court; or
- Cases where a Petition for Expungement has been filed by the applicant in court and the Expungement was granted by the court.

The Commission may **deny an application or revoke a license** if it is determined that an individual has:

- Failed or refused to submit accurate information;
- Omitted material facts;
- Misrepresented information on the application;
- Not truthfully responded to questions from the MLGCA investigator assigned to the application; or
- Failed or refused to cooperate with any aspect of the investigation.

The Commission **does not require** an applicant to have a high school diploma, a GED certificate, a driver’s license, a passport or to be a Maryland resident as a condition of being licensed. **However**, if an applicant has a high school diploma, GED certificate, driver’s license (regardless of state of issue) and/or passport, they will be required to answer questions relating to these items accurately and submit proof of their existence.

Note - If, for any reason, the casino or sports wagering operator retracts or rescinds an individual’s conditional offer of employment, the applicant is required to immediately return their deactivated badge to the MLGCA. An individual may reactivate a license once a new conditional offer of employment is issued by a casino or sports wagering operator.

All applicants and all individuals issued a license must adhere to the rules and regulations promulgated by the Maryland Lottery and Gaming Control Commission and in State Government Article, Title 9, Subtitle 1A, Annotated Code of Maryland for the entire term of their license. Violations may result in the denial of an application, revocation of a license and/or imposition of a fine(s).

*Individuals under the age of 21 are **prohibited** from entering a Maryland casino’s gaming area or a Maryland sports wagering area. An exception to Maryland Criminal Law 10-136 and Title 9, Subtitle 1A-24(c) allows an adult under the age of 21 years to enter a gaming area or a sports wagering area **only while the gaming employee is working**.