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Maryland Lottery and Gaming Control Commission

STAFF AGENDA MEMORANDUM

DATE OF MEETING: June 26, 2025

AGENDA ITEM: **Consulting and Technical Services, Task Order Request for Proposals – eLicensing Maintenance (2024-06)**
ADPICS No.: E75B5600003

PRESENTER: James Nielsen, Deputy Director / COO

ISSUE SUMMARY: This is a new Task Order/Purchase Order under Department of Information Technology Master Contract 4-IT DoIT (award date 10/31/2012) with UVS Infotech, LLC to provide ongoing maintenance of the Agency's eLicensing system in a Not To Exceed amount of \$175,000.

The eLicensing system is used by companies and individuals applying to the MLGCC for all Gaming and Sports Wagering licenses the MLGCC issues. The system is web-based, contains the application for each type of license, and facilitates the application process so that applicants can complete their application in the system, provide required supporting documentation, and submit their application to the MLGCC. The system is then used by staff to review the application and process it through the required levels of managerial approvals. This contract includes addressing system issues, file backups, data correction, and possible enhancements. Agency Staff are responsible for hosting the environment.

This procurement was open to only Small Business Reserve qualified contractors on the Master Contract List. The Agency received five bids, and requested Best and Final Offers from each of them. UVS submitted the best financial offer and was selected as the most advantageous offer for the State.

This Contract is being submitted to the Commission for review and approval. If Commission approval is obtained, the Contract will then be executed. Board of Public Works approval is not required.

COMMISSION ACTION REQUIRED/REQUESTED: Discussion, consideration, and possible action.

STAFF RECOMMENDATION: Staff recommends approval.