

Maryland Lottery and Gaming Control Agency

Larry Hogan, Governor • John Martin, Director



Montgomery Park Business Center
1800 Washington Blvd., Ste. 330
Baltimore, Maryland 21230

Tel: 410-230-8800
TTY users call Maryland Relay
www.mdlottery.com

TO: Maryland Lottery and Gaming Control Commission
John Martin, Director

FROM: James Butler, Assistant Deputy Director, Chief of Staff

DEPARTMENTS: Government Relations, Human Resources, and Procurement

DATE: December 7, 2022

SUBJECT: Report for the December 2022 Commission Meeting

Following is the status update of ongoing topics in Government Relations, Human Resources, and Procurement for December.

I. GOVERNMENT RELATIONS MATTERS

Sports Wagering Application Review Commission (SWARC) will hold its next virtual monthly meeting on Wednesday, December 14. At this meeting, SWARC's consultants - Taft Stettinius & Hollister LLP and Spectrum Gaming Group - will make a presentation to SWARC about each qualified applicant for a mobile or facility sports wagering license. After each presentation, the Commissioners will vote on whether to award a mobile or facility sports wagering license to the applicant.

II. HUMAN RESOURCES MATTERS

The Human Resources (HR) Department is working with the Agency's Internal Auditor on its review of employee personnel records. In preparation for the December Performance Planning and Evaluation Program (PEP) process, HR is notifying all supervisors and managers about the need to ensure the timely and accurate completion of employee PEPs, and that all MS22s must be updated to accurately reflect the employees' essential job functions.. HR continues to focus on recruiting for sports wagering positions and back filling other positions as they become available.

III. PROCUREMENT MATTERS

The Procurement Department works closely with all Divisions to support the MLGCA's daily operations including, but not limited to, procurement of printing of POS materials and various information sheets/brochures to support all games; promotional items, sponsorship agreements for events; and supplies/equipment for the Lottery's internal use, as well as the processing of all payments under \$5,000.00 using the State P-Card and monthly reconciliation of bank statements.

Procurement staff are working with other departments to implement tools available to modernize the procurement processes, with a goal of reducing paper handling and allowing users more visibility into the status of their requests. There are two programs that will be fielded by MLGCA's IT Department that will help with the reduction of paperwork from small and large procurements.

RFP for Random Number Generator (RNG) System for MLGCA (#2022-15): This RFP is for the acquisition of four (4) identical independent Random Number Generator Systems - (2) Live Production Systems, a Test System, and a Disaster Recovery Back-up System - to be used to conduct the Agency's Lottery drawings. The contract was implemented on November 17, 2022, with Smartplay International, Inc. of Edgewater Park, New Jersey to install the new RNG system, with a Go Live date of December

19, 2022. The Board of Public Works approved this contract on November 16, 2022, as part of the Department of General Services' agenda package.

Televised Drawings of Lottery Draw Games and Related Services Contract (#2017-02) with Hearst Stations, Inc., WBAL Division: This contract is presently in its second and final Renewal Option period, which expires on December 10, 2022. In order to better coordinate the transition to the new RNG system, the MLGCA modified this contract to extend it for a period of eight additional days until December 18, 2022, at an additional amount of \$25,750.

RFP for Auditing and Accounting Services for MLGCA (#2022-10): This RFP is to obtain a Certified Public Accounting firm to provide auditing, accounting, and management services to include technical advice and assistance on various aspects of both Lottery and Gaming operations, to include Sports Wagering implementation and the new Random Number Generator process for Lottery Drawings. The RFP was issued on October 28, 2022, and the Agency held a pre-proposal conference on November 10, 2022. Questions from potential offerers are due NLT December 1, 2022, and official proposals are due by December 9, 2022. A review panel has been chosen for this effort.

MBE/VSBE/SBR Activities: A summary of MLGCA's MBE/VSBE participation is attached.