

Maryland Lottery and Gaming Control Agency

Larry Hogan, Governor • Gordon Medenica, Director



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TO: Maryland Lottery and Gaming Control Commission
Gordon Medenica, Director

FROM: James Butler, Managing Director
Organizational Compliance

DEPARTMENTS: Government Relations and Human Resources

DATE: December 8, 2020

SUBJECT: Report for the December 2020 Commission Meeting

Following is the status update of ongoing topics in Government Relations and Human Resources for December.

I. GOVERNMENT RELATIONS

1. Mandated Reports

Key accomplishments last period:

On December 1, the Agency submitted its annual report on *Defined Casino Distributions and Expenditures for Fiscal Year 2020* to the Governor and presiding officer. This report describing the distribution of video lottery terminal (VLT) proceeds from casino operations for: (1) the procurement of VLTs; (2) marketing, advertising, and promotional costs; and (3) capital improvements. The distributions of local impact grants and local jurisdiction grants under SG § 9-1A-31 is also provided in this report. See [https://mlsd.ent.sirsi.net/client/en_US/default/search/detailnonmodal/ent:\\$002f\\$002fSD_ILS\\$002f0\\$002fSD_ILS:53116/one](https://mlsd.ent.sirsi.net/client/en_US/default/search/detailnonmodal/ent:$002f$002fSD_ILS$002f0$002fSD_ILS:53116/one)

Upcoming tasks for this period:

On January 13, 2021, members of the Maryland General Assembly will convene for the opening of the 442nd Session. Given the COVID-19 pandemic, both the Senate and House have published specific reopening protocols and guidelines that will outline operations during the 90-day legislative session. As a precaution, floor sessions and committee hearings will be conducted virtually, and bill testimony and reports will be submitted electronically to the required committees.

II. HUMAN RESOURCE MATTERS

The Human Resources (HR) Department continues to monitor and educate Agency managers and supervisors on COVID-19 related medical absences and teleworking procedures. HR is continually monitoring each COVID-19 related medical issue independently to ensure that our employees stay safe and protected. HR continues to notify Agency employees and third-parties of individuals testing positive for COVID-19.

HR has submitted sixteen (16) hiring freeze exception requests to the Department of Budget and Management (DBM) for approval. DBM has approved fourteen (14) of our exception requests, and HR continues the recruitment process for these approved positions. HR will submit a new request to DBM for the two remaining positions and possibly some additional positions required to continue our regulatory and revenue raising functions.

Agency employees who are designated as emergency essential were given written notification of their continued status. In addition, all employees were reminded of the Agency's *Acceptable Use Policy* concerning appropriate social media guidelines and the policy's applicability even when posting on private social media accounts.