

Maryland Lottery and Gaming Control Agency

Larry Hogan, Governor • Gordon Medenica, Director



Montgomery Park Business Center
1800 Washington Blvd., Suite 330
Baltimore, Maryland 21230

Tel: 410-230-8800
TTY users call Maryland Relay
www.mdlottery.com

TO: Maryland Lottery and Gaming Control Commission
Gordon Medenica, Director

FROM: James Butler, Managing Director
Organizational Compliance

DEPARTMENTS: Government Relations and Human Resources

DATE: November 10, 2020

SUBJECT: Report for the November 2020 Commission Meeting

Following is the status update of ongoing topics in Government Relations and Human Resources for November.

I. GOVERNMENT RELATIONS

1. Mandated Reports

Key accomplishments last period:

On October 27, the Maryland Department of Transportation (“MDOT”) issued its MBE disparity consultant’s analysis on sports wagering to the Commission and the Legislative Policy Committee. MDOT’s consultant reviewed the Agency’s Sports Wagering NAICS Codes Report prepared by our consultant, Keen Independent Research, LLC, against MDOT’s *2017 Business Disparities in the Maryland Market Area*, issued February 8, 2017 (the 2017 Disparity Study). According to the MDOT consultant’s analysis of sports wagering, “the 2017 Disparity Study very likely does provide a strong basis in evidence for the application of the Maryland Minority Business Enterprise (MBE) Program to the types of work involved in [this Expansion of Commercial Gaming] ECG.” *See* the report at [http://dlslibrary.state.md.us/publications/Exec/MDOT/SB4Ch492\(3\)\(2020\)_2020.pdf](http://dlslibrary.state.md.us/publications/Exec/MDOT/SB4Ch492(3)(2020)_2020.pdf)

Upcoming tasks for this period:

The Agency will submit our annual report on *Defined Casino Distributions and Expenditures for Fiscal Year 2020* to the Governor and presiding officer by December 1, 2020. This report describing the distribution of video lottery terminal (VLT) proceeds from casino operations for: (1) the procurement of VLTs; (2) marketing, advertising, and promotional costs; and (3) capital improvements. The distributions of local impact grants and local jurisdiction grants under SG § 9-1A-31 is also provided in this report.

II. HUMAN RESOURCE MATTERS

The Human Resource (HR) Department continues to monitor and educate Agency managers and supervisors on COVID-19 related medical absences and teleworking procedures. HR is continually monitoring each COVID-19 related medical issue independently to ensure that our employees stay safe and

protected. HR continues to notify Agency employees and third-parties of individuals testing positive to COVID-19.

HR has submitted sixteen (16) hiring freeze exception requests to the Department of Budget and Management (DBM) for approval. DBM has approved thirteen (13) of our exception requests, and HR has now begun the recruitment process for these approved positions. HR will submit a new request to DBM for the three remaining positions and possibly some additional positions required to continue our regulatory and revenue raising functions.

In addition to preparing for its annual recruitment audit by HR is currently completing annual training requirements in order to maintain certifications and roles within the Workday system. HR has been emailing staff to update necessary data within Workday to ensure all staff receive their health benefits information during the open enrollment period, which runs until November 13. HR also encourages all staff to enroll in the leave bank program during this timeframe.

All Agency employees designated as emergency essential will be notified of their status no later than December 1. All managers will receive a reminder informing them of their staff who have this specific designation.