

*Maryland Lottery and Gaming Control Commission*

**STAFF AGENDA MEMORANDUM**

**DATE OF MEETING:** November 15, 2018

**AGENDA ITEM:** **Renewal Contract – Veteran’s Organization Instant Ticket Vending Machines (“ITVMs”) and Related Services Contract (#2014-02)**

**PRESENTER:** Gina Smith, Deputy Director/CFO

**ISSUE SUMMARY:** Contract to provide Veterans’ Organization (VO) Instant Ticket Lottery Machines (ITLMs) and Related Services, to include: the design, development, installation, implementation, operation and maintenance of a central monitor and control system; ITLM design, development, installation, implementation, support, supplies and maintenance at VOs specified in the Law; instant ticket design, planning, production, security and storage in the contractor’s warehouse; and delivery of instant tickets to the VOs. Exercise the single 5-year renewal option with term 3/1/2019 – 2/28/2024. This Contract established a firm-fixed percentage of 41.74% of ITLM proceeds to be paid to the contractor. This amount has been renegotiated to be 30.00% of ITVM proceeds effective July 1, 2019 for the remainder of the renewal option period.

**COMMISSION ACTION REQUIRED/REQUESTED:** Discussion, consideration, and possible action.

**STAFF RECOMMENDATIONS:** Staff recommends approval. Subject to Commission approval, this contract will be submitted to DBM for inclusion on the December 5, 2018 BPW Agenda.